

**Foundation Board of Directors Regular Meeting  
Wednesday, November 2, 2022**

**1. CALL TO ORDER/ROLL CALL**

1.01 Call to order

Meeting called to order at 9:36 AM

**1.02 Roll Call**

Members present: Christine Anderson, Bill Chunowitz, Norma Castaneda, Peggy Jacobs, Marge Dodge, Carol Fragen, Barbara Fromm, Martha Garcia, James Greene, Paul Hinkes, Dale Landon, Donna ManMillan, Tom Minder, Barbara Foster Monachino, Jane Saltonstall, Dave Vigo, Jake Wuest, James Williams, Leslie Usow.

**2. AGENDA**

**2.01 Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)**

**2.02 Confirmation of Agenda: Approval of agenda for the November 2, 2022, Foundation Regular Board of Directors Meeting with any additions, corrections, or deletions.**

**3. MINUTES**

**3.01 Approval of the September 28, 2022, Foundation Board of Directors Regular Meeting Minutes.**

Tom Minder requested editing the September 28, 2022 minutes: A student representative must be committed and if there is no one who is committed, then he recommends abolishing the student representative position.

Jake Wuest, Bill Chunowitz

**Motion to approve by Jake Wuest, seconded by Bill Chunowitz.**

**Final Resolution: Motion carries.**

**Yea: Christine Anderson, Bill Chunowitz, Norma Castaneda, Peggy Jacobs, Marge Dodge, Carol Fragen, Barbara Fromm, James Greene, Paul Hinkes, Dale Landon, Donna ManMillan, Tom Minder, Barbara Foster Monachino, Jane Saltonstall, Jake Wuest, James Williams, Leslie Usow.**

**4. PUBLIC COMMENTS**

Information: 4.01 Public Comments: In accordance with Senate Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted in person, by email to [codfoundation@collegeofthedesert.edu](mailto:codfoundation@collegeofthedesert.edu) and read into the record during public comment or by using the raise your hand function by joining the Zoom link. There is a time limit of three (3) minutes per person. All comments must be submitted or brought forward prior to the end of the public comments section. Persons with disabilities may make a written request for a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the Committee meeting. All requests should be directed to the Foundation in advance.

No Public Comments

**5. REPORT ITEMS**

**5.01 Administrative Comments**

Dra. Martha Garcia reported:

- COD opened a second Central Pantry Center in Indio.
- COD received 1.8 million dollars for College Corps Program.
  - 50 COD College Corps students are now eligible to receive a stipend.
- Athletics facilities will be renovated next year.
- Priorities: Student Emergency Grants, housing insecurity, and basic needs.

Carol Fragen asked for scholarship/student impact.

**Reports: 5.02 Director Reports**

Catherine Abbott introduced Ginger Ontiveros to lead an ice breaker.

Catherine Abbott reports:

- State of the College wrap up
- Foundation is supporting:
  - Faculty PRU requests through the Designated Funding
  - Automotive and NASA student experience
- An Endowment will be created with the Marissa Banuelos gift.

Carol Fragen suggests showcasing students and student impact at the March 10, 2022, Stepping Out Pre-Party Event.

Catherine Abbott reports Campus Grants have been launched to all the campus constituent groups and will be awarded on December 1, 2022.

Bill Chunowitz requests Board Directors to assist with Campus Tours.

**6. Mission Moment**

6.01 Presentation: Black Student Success Center - Ghana Trip

Dr. Cathcart, Dr. Kone, Mary Eden, along with two students shared their Ghana Trip experience.

## **7. Action Items: Financials and Audits**

### **7.01 Eide Bailey Presentation**

Brandon Harrison provided a presentation from Eide Bailey. The auditors provided an unmodified opinion.

### **7.02 Approve Financial Statements**

Jake Wuest provided fundraising, revenue, and investment updates.

## **Motion to approve by Carol Fragen, seconded by Barbara Fromm.**

### **Final Resolution: Motion Carries**

**Yea: Christine Anderson, Bill Chunowitz, Norma Castaneda, Peggy Jacobs, Marge Dodge, Carol Fragen, Barbara Fromm, James Greene, Paul Hinkes, Dale Landon, Donna MacMillan, Tom Minder, Barbara Foster Monachino, Jane Saltonstall, Jake Wuest, James Williams, Leslie Usow.**

## **8. Discussion Items**

### **8.01 Work Experience and Career Center Presentation**

Ana Hernandez shared student success stories - internship impact.

Tom Minder advises allocating sufficient time for Ana Hernandez to answer the Board's questions regarding the internship program as they are very interested and want to support.

Catherine Abbott and Chris Anderson state Ana Hernandez will return to a future Board Meeting to answer questions regarding the paid internship program.

Tom Minder requests that Ana Hernandez address and help bring focus to the Board on how they can best support the internship program. The Board noticed designated funding for paid internships were not equally allocated, the Board is interested in supporting internships for organizations that cannot afford to pay for an intern, including diverse partnerships.

Ana Hernandez shared that COD has received a grant that will pay for the internship wages along with paying the institution COD partners up with. To begin utilizing this grant, their office is working with the college (i.e., Financial Aid, Human Resources, community partnerships) to begin implementing the program and benefit the diverse student population including undocumented students.

Chris Anderson advises the Board to email their questions regarding the paid internship program.

### **8.02 Facilitator Introduction: Ginger Ontiveros**

Ginger Ontiveros led the group through an activity: Outcome, Goal, Objective.

### **8.03 Strategic Plan Presentation**

Catherine Abbott shared the 2022/2023 Foundation Strategic Plan.

- Foundation is ahead in fundraising revenues this year: State of the College, estate, employee payroll deduction, Board Member annual contributions, etc.
  - Board members requested detailed revenue amounts.
- Foundation Goals

### **8.04 Board Roles - Ginger Ontiveros**

Ginger Ontiveros led the group through an activity to share Board goals/objectives:

Audit and Nominating:

- Achieve a diverse board to better support the Coachella Valley
- Reach the broader Coachella Valley to increase donor and giving base
- Define fraud policy
- Orientation for Audit Committee members

President's Circle and Academic Angels:

- Expand the breath of donors
- Norma Castaneda suggests Board Members can sponsor an Academic Angel guest (\$250) to increase Academic Angel membership long term.
- Recognition of Board Members at events (i.e., bronze, silver, etc).
- Increase more giving at the President's Circle event (example: \$1500 tool box for automotive graduates to obtain a job)
- Paul Hinkes suggests outlining specific student needs to increase giving
- Bill Chunowitz requests the Board clarify Board contributions

Finance & Investment:

- Tap into Alumni
- Increase new donor giving
- Outreach to local professionals

Development:

- A system of feedback of student impact data (i.e., student success, student placement jobs)
  - How did the Foundation or specific funding help a student/s?
  - Example: There was no student impact data for the COVID funding that was provided.

### **8.05 Finding Your Joy - Ginger Ontiveros**

Ginger Ontiveros led the group through an activity.

### **8.06 Faculty Panel and Q+A**

The faculty shared student impact and areas of need the foundation can assist with.

Catherine Abbott requested faculty members to list their program needs along with specific costs so the Development Director and Foundation can strategize to assist the campus needs.

### **9. ADJOURNMENT**

**9.01 Next Meeting:** Wednesday, December 7, 2022, at 3:00 PM, HYBRID - COD Cravens and Zoom

#### **9.02 Adjournment**

The Chair adjourned the meeting at 3:38 PM.